



Date of Application: \_\_\_\_\_

## LIMERICK TOWNSHIP

### APPLICATION FOR EMPLOYMENT

**Limerick Township is an Equal Opportunity Employer/Affirmative Action Employer.**

Applicants are considered for employment with Limerick Township without regard to their race, color, religion, national origin, age, sex, gender, pregnancy, disability, sexual orientation, gender or genetic information. All applicable laws regarding military and veteran status will be followed.

#### EMPLOYMENT DESIRED

Position applying for: \_\_\_\_\_

Available start date: \_\_\_\_\_ Full-Time  Part-Time:

How did you learn of this employment opportunity? \_\_\_\_\_

Salary requirements: \_\_\_\_\_

#### PERSONAL INFORMATION

Name: \_\_\_\_\_ S.S.#: \_\_\_\_\_  
(Last) (First) (Middle)

Present Address: \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_ Class: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

#### EDUCATION

Name & Location	Years Attended	Did you Graduate?	Degree/Major:
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High School: \_\_\_\_\_ Yes:  No:  \_\_\_\_\_

College: \_\_\_\_\_ Yes:  No:  \_\_\_\_\_

Graduate School: \_\_\_\_\_ Yes:  No:  \_\_\_\_\_

Bus./Trade School: \_\_\_\_\_ Yes:  No:  \_\_\_\_\_

Certifications/specialized training: \_\_\_\_\_  
\_\_\_\_\_

646 West Ridge Pike, Limerick, PA 19468

Phone: 610-495-6432 Fax: 484-931-6033

## EMPLOYMENT HISTORY

Please list your last three (3) jobs starting with your most current, and all others in descending order. Please ensure that you list all employment, including any military service. If additional space is required, please list any other positions held on an 8 1/2 x 11 sheet, and attach it to your application.

Company: _____	Phone: _____
Address: _____	Supervisor: _____
Job Title: _____	Starting Salary: _____ Ending Salary: _____
From: _____ To: _____	Reason for Leaving: _____
May we contact your employer? Yes <input type="checkbox"/> No <input type="checkbox"/> (If not, please explain): _____	
Job Responsibilities: _____ _____ _____	

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Job Title: _____	Starting Salary: _____ Ending Salary: _____
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Address: _____	Supervisor: _____
Job Title: _____	Starting Salary: _____ Ending Salary: _____
From: _____ To: _____	Reason for Leaving: _____
May we contact your employer? Yes <input type="checkbox"/> No <input type="checkbox"/> (If not, please explain): _____	
Job Responsibilities: _____ _____	

## MILITARY SERVICE

Branch of Service: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Type of Discharge: \_\_\_\_\_ Date of Discharge: \_\_\_\_\_

Rank/Grade: \_\_\_\_\_ Principal Duties: \_\_\_\_\_

## REFERENCES

Please list at least three (3) professional references; two (2) of which must be designated as work related references, preferably a current or former supervisor(s).

Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_

Company: \_\_\_\_\_ Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_

Company: \_\_\_\_\_ Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Telephone: \_\_\_\_\_

Company: \_\_\_\_\_ Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

## BACKGROUND QUESTIONNAIRE

1. Have you ever worked for Limerick Township before? Yes  No  If so, when? \_\_\_\_\_

2. Are you able to perform the essential functions for the job in which you are applying? Yes  No

3. If no to #2, are you able to perform the essential functions of the job in which you are applying for with or without a reasonable accomodation? Yes  No

4. Are you lawfully permitted to work in the United States? Yes  No

5. Is your driver's license valid? Yes  No

6. Are you 18 years of age or over? Yes  No

7. Have you ever been convicted of a felony or misdemeanor? Yes  No  If yes, please explain:

(Note: A felony and/or misdemeanor conviction will only be considered to the extent the conviction relates to the applicant's suitability for the position applied for.)

## CONSENT

I hereby authorize investigation of all statements contained in this employment application and authorize Limerick Township to perform a background check. With the submission of this application, I certify that all statements herein are true and correct to the best of my knowledge and belief. Any misrepresentation or omissions on this application may be cause for rejection of my application, and/or that if hired, I may be released from employment with Limerick Township.

I understand that all employees of Limerick Township are employed at-will, which means that either the Township or the employee may terminate the employment relationship at any time, with or without cause. Employees covered by a collective bargaining agreement will be governed by the terms and conditions of the contract. No employee or representative of the Township has the authority to enter into any agreement specifying the duration of employment or abrogating an employee's at-will employment status. I understand that this application is not intended to confer any contractual right or obligation to any party and that the Township reserves the right to change any practice, policy, or procedure with or without notice, at its sole discretion.

I hereby understand that any offer of employment is contingent on the results of a successful background check and pre-employment drug screen. Confirmed positive drug/alcohol test results will automatically disqualify an applicant from employment with Limerick Township. Applicants applying for employment under 18 years of age must have parental consent.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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