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## **FIRE and LIFE SAFETY INSPECTION PROGRAM OUTLINE**

### **GENERAL TERMS**

- Program pertains to all tenant spaces in a commercial setting.
- Inspections are intended to be conducted on an annual basis.
- Inspections will be performed by the Code Enforcement Officer or Agent duly authorized by The Department of Emergency Services.
- Each inspection will include a complimentary follow up, if needed, for compliance verification. Occupancies that continue to fail their inspections will be charged a re-inspection fee as identified in the approved fee schedule.
- Inspections will be scheduled in advance.
- Staff may need to postpone, or reschedule, inspections from time to time due to unforeseen emergency incidents; however, every effort will be made to respect the scheduled appointment.
- The primary tools utilized for the inspection will be the currently adopted edition of the International Fire Code, currently adopted edition of the International Property Maintenance Code, Limerick Township Code, and any pertinent adopted Ordinances by the Board of Supervisors under the Code of the Township of Limerick, Chapter 84, or other Resolutions applicable at the time of inspection.

**INSPECTION SCOPE** (The following items are intended to provide a general summary of the inspection scope; however, this does not serve as an all-encompassing list.)

- ✓ Verify compliance of the alerting, notification, and suppression systems – **review on site annual maintenance test certifications** (e.g., smoke detectors, fire alarm systems, sprinkler systems, kitchen hood systems, etc.)
- ✓ Verify that all portable fire extinguishers are in current inspection date, in proper location and not obstructed.
- ✓ Verify all battery-operated emergency lighting and exit signs are functioning.
- ✓ Verify compliance regarding the storage and handling of hazardous materials.
- ✓ Verify that Fire Corridors are free from stock, cardboard, or debris.
- ✓ Verify that there is proper clearance from the ceiling (18" from the ceiling in a sprinkler building and 2' from the ceiling in a non-sprinklered building).
- ✓ Verify that the Means of Egress is unobstructed.
- ✓ Verify there are no identifiable electrical deficiencies or hazards.
- ✓ Verify there are no structural hazards and that there are good housekeeping and storage practices in place.
- ✓ Verify that there are no deficiencies to the fire-resistance rating components of the structure.
- ✓ Review facility emergency operations and fire evacuation plans.
- ✓ Verify the keys located in the Knox Box operate the doors throughout and are labeled accordingly with the name and number of tenant suite if applicable.
- ✓ Verify there is not less than 30" in width 36" in depth and 78" in height of clear space in front of electrical service equipment.
- ✓ Verify that maintenance and cleaning logs for exhaust hoods are current and are from a 3rd party (commercial kitchens).
- ✓ Verify that the Ansul fire suppression system is inspected and is current (commercial kitchens).
- ✓ Verify compliance with the currently adopted edition of the International Fire Code, NFPA Standards and other applicable regulations.
- ✓ Copy of the Certificate of Occupancy.

### **FEE SCHEDULE**

- Fees will be assessed as per the fee schedule approved by the Board of Supervisors.