
**LIMERICK TOWNSHIP - BOARD OF SUPERVISORS
REGULAR MEETING MINUTES**

**JANUARY 3, 2023
7:00 P.M.**

A meeting of the Limerick Township Board of Supervisors was held on Tuesday, December 20, 2022, in the Public Meeting Room of the Limerick Township Municipal Building, located at 646 W. Ridge Pike, with Kenneth W. Sperring, Jr., Chairman, presiding. This meeting was advertised in The Mercury on December 28, 2022.

Members Present: Supervisors Kenneth W. Sperring, Jr., Michael J. McCloskey, III, Patrick M. Morroney, Kara Shuler and Linda Irwin.

Others Present: John J. Iannozzi, Esq., Township Solicitor; Khaled R. Hassan, P.E.; Daniel K. Kerr, Township Manager; Beth F. DiPrete, Assistant Township Manager; Timothy A. Haas, Director of Administration; Robert Matalavage, Chief of Police.

Call to Order: Mr. Sperring called the meeting to order at 7:03 P.M. and led the Pledge of Allegiance.

Opening Comments

Mr. Sperring announced that the meeting is being recorded and will be live-streamed through the Limerick Township Facebook page.

Appointment of Officers

Board – Temporary Chairman: **Motion was made** by Ms. Shuler and seconded by Ms. Irwin, to appoint John J. Iannozzi, Esq., Township Solicitor, as the Temporary Chairman of the Board for the purpose of accepting nominations for the position of Chairman of the Board. Motion passed unanimously.

Board – Chairman: Mr. Iannozzi opened the floor for nominations for the position of Chairman of the Board of Supervisors. Ms. Shuler nominated Mr. Sperring. Hearing no other nominations, **Motion was made** by Ms. Irwin, seconded by Mr. McCloskey, to close the floor for nominations. Motion passed unanimously.

Motion was made by Ms. Irwin, seconded by Mr. McCloskey, to nominate Mr. Sperring for the position of Chairman of the Board. Motion passed unanimously.

Board – Vice Chairman: Mr. Sperring opened the floor for nominations for the position of Vice Chairman of the Board of Supervisors. Ms. Irwin nominated Mr. McCloskey. Ms. Shuler nominated herself. Hearing no other nominations, Mr. Sperring closed the floor for nominations.

Motion was made by Mr. McCloskey, seconded by Ms. Irwin, to nominate Mr. McCloskey for the position of Vice Chairman of the Board. Motion passed 3-2 with Mr. Morroney opposing and Ms. Shuler abstaining.

Township Secretary: **Motion was made** by Ms. Shuler, seconded by Mr. Morroney, to appoint Daniel K. Kerr as the Township Secretary. Motion passed unanimously.

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Township Assistant Secretary: **Motion was made** by Ms. Shuler, seconded by Mr. Morroney, to appoint Timothy A. Haas as Assistant Secretary. Motion passed unanimously.

Township Treasurer and Setting of Bond: **Motion was made** by Ms. Shuler, seconded by Mr. Morroney, to appoint Beth F. DiPrete as Township Treasurer and setting Bond at \$10 million. Motion passed unanimously.

Appointment of Employees

Appointments:

Motion was made by Ms. Irwin, seconded by Ms. Shuler, to appoint the following Limerick Township employees to the positions as listed for 2023. Motion passed unanimously.

- Roadmaster** - William R. Bradford
- Open Records Officer** – Daniel K. Kerr
- Zoning Officer** – Greta Martin Washington
- Assistant Zoning Officer** – Tess Giordano
- Building Code Official** – Dennis Hiller
- Code Enforcement Officers** – Dennis Hiller, Shawn Naftzinger, James Lucas, Shaun Semmeles, Matthew Markland, David Sharp, & Tess Giordano
- Fire Code Officials** – Shaun Semmeles, Matthew Markland, & David Sharp
- Emergency Management Coordinator** – Shaun Semmeles
- Deputy Emergency Management Coordinator** – Matthew Markland
- Fire Marshal** – Shaun Semmeles
- Assistant Fire Marshal** – Matthew Markland
- Sewage Enforcement Officer** – Montgomery County Office of Public Health

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Appointment of Professional Consultants

Motion was made by Ms. Irwin, seconded by Ms. Shuler, to appoint the following Professional Consultants as listed for 2023. Motion passed 4-1, with Mr. Morroney opposing HRMML and Simone Collins Landscape Architecture appointments.

Official Action: Motion to appoint the following Professional Consultants as listed for 2023:

- **HRMML** – Township Solicitor in accordance with email dated 11/4/22
- **Campbell Durant, P.C.** – Special Counsel for Labor Matters in accordance with letter dated 12/1/22
- **Pennoni Associates, Inc.** – Township Civil Engineer in accordance with letter dated 11/30/22
- **Traffic Planning and Design, Inc.** – Township Traffic Engineer in accordance with letter dated 12/1/22
- **CarriganGEO** – Township GIS Consultant in accordance with letter dated 11/15/22
- **Simone Collins Landscape Architecture** – Township Planner in accordance with the Limerick Township 2023 Compensation Schedule
- **Girard Pension Services, LLC Municipal Pension Services** - Pension Investment Advisor for both the Uniform and Non-Uniform Pension Plans
- **Mission Square** - Pension Investment Advisor for the Non-Uniform Defined Contribution Plan
- **Duda Actuarial Consulting** - Pension Actuarial Consultant for both the Uniform and Non-Uniform Pension Plans

Appointments to Boards, Commissions and Committees

Motion was made by Ms. Irwin, seconded by Ms. Shuler, to the following Boards, Commissions and Committees as listed. Motion passed 4-1, with Mr. Morroney opposing Mr. Neafcy’s and Mr. DiBello’s appointments to the Open Space Committee.

Boards, Commissions and Committees

Board	Appointment	Term	Expires
Industrial Development Authority			
Member	Ryan Wall	5 years, ending	12/31/2027
Open Space Committee			
Member	Mary DeAlba	1 year, ending	12/31/2023
Member	William DeGideo	1 year, ending	12/31/2023
Member	Tom Neafcy	1 year, ending	12/31/2023
Member	Virginia Childs	1 year, ending	12/31/2023
Member	Pat Fota	1 year, ending	12/31/2023
Member	Tom DiBello	1 year, ending	12/31/2023

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Parks & Recreation Committee			
Member	Donna Godfrey	5 years, ending	12/31/2027
Member	Holly Rumler	5 years, ending	12/31/2023
Member	VACANCY	5 years, ending	12/31/2023
Member	Stephanie Rumler	5 years, ending	12/31/2024
Member	Galen Bieber	5 years, ending	12/31/2024
Member	Brian S. Maguire	5 years, ending	12/31/2025
Member	Erin P. Cohen	5 years, ending	12/31/2025
Member	Fay Crowell	5 years, ending	12/31/2026
Member	Maria Stralkowski	5 years, ending	12/31/2026
Student Rep.	Hannah Kaufman	n/a	n/a
Student Rep.	Zachary Reiter	n/a	n/a
Planning Commission			
Member	Greg Richardson	4 years, ending	12/31/2026
Member	Keith Daywalt	4 years, ending	12/31/2026
Member	Ryan Wall	4 years, ending	12/31/2026
UCC Board of Appeals			
Member	Dan O'Leary	5 years, ending	12/31/2027
Vacancy Board			
Chair	Thomas M. McGrory	1 year, ending	12/31/2023
National Flood Insurance Program			
Official in Charge	Kara Shuler	1 year, ending	12/31/2023
Pension Committee			
Uniform Member Rep.	Cor. Stephen DeAngelis	1 year, ending	12/31/2023
Non-Uniform Member Rep.	Len Bartosiewicz	1 year, ending	12/31/2023
Township Rep.	Kara Shuler	1 year, ending	12/31/2023
Township Rep.	Beth DiPrete	1 year, ending	12/31/2023
Administrator	Daniel Kerr	1 year, ending	12/31/2023
Act 209			
Member	Keith Daywalt	1 year, ending	12/31/2023
Member	Ken McLaughlin	1 year, ending	12/31/2023
Member	Marta Pecho	1 year, ending	12/31/2023
Member	Jack Seber	1 year, ending	12/31/2023
Member	Chris Canavan	1 year, ending	12/31/2023
Member	Paul Sawchuck	1 year, ending	12/31/2023

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Member	Ken Shuler	1 year, ending	12/31/2023
Member	Greg Stevens	1 year, ending	12/31/2023
Member	Jason Owens	1 year, ending	12/31/2023
Board Liaisons			
Open Space Committee	VACANCY	1 year, ending	12/31/2023
Planning Commission	Linda Irwin	1 year, ending	12/31/2023
Parks & Recreation Committee	Michael J. McCloskey, III	1 year, ending	12/31/2023
Linfield Master Plan Committee	Michael J. McCloskey, III	1 year, ending	12/31/2023
Agricultural Security Area Com.	Kenneth W. Sperring, Jr.	1 year, ending	12/31/2023

Resolution – Appointment of Auditing Firm:

Motion was made by Ms. Irwin, and seconded by Ms. Shuler, to approve Resolution 2023-01, appointing Zelenkofske Axelrod, LLC as Township Auditing Firm as part of a three-year contract term in accordance with the engagement letter dated 12/7/2022. Motion passed 4-1, with Mr. Morroney opposing.

Resolution – Appointment of LST Tax Collector and Tax Hearing Officer:

Motion was made by Ms. Irwin, and seconded by Mr. Morroney, to approve Resolution 2023-02, appointing H.A. Berkheimer Associates as Tax Collector for all Local Services Taxes (LST) and as Limerick Township Tax Hearing Officer for 2022. Motion passed unanimously.

Resolution – Zoning Hearing Board:

Motion was made by Ms. Irwin, and seconded by Mr. Morroney, to approve Resolution 2023-03, appointing the following Member to the Limerick Township Zoning Hearing Board; Samuel J. Augustine, with a 5-year term ending on December 31, 2027. Motion passed 4-1 with Ms. Shuler opposing.

Resolution - Depositories of Township Funds:

Motion was made by Mr. McCloskey, and seconded by Ms. Irwin, to approve Resolution 2023-04, appointing 1st Colonial Community Bank, Ambler Savings Bank, BB&T Bank/Truist Bank, KeyBank, Matrix Trust Company, Phoenixville Federal Bank & Trust, PLGIT (The Pennsylvania Local Government Investment Trust), US Bank and The Victory Bank, as depositories of all Township Funds for 2023. Motion passed unanimously.

Resolution - 2023 Fee Schedule:

Motion was made by Ms. Shuler, and seconded by Ms. Irwin, to approve Resolution 2023-05, setting the 2023 Fee Schedule for Limerick Township. Motion passed unanimously.

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Approvals - Administration:

Motion was made by Ms. Shuler, seconded by Ms. Irwin, to approve the administrative items as listed. Motion passed unanimously.

2023 Township Meeting Dates – Board of Supervisors, Planning Commission, Zoning Hearing Board, and Parks & Recreation Committee
2023 Township Calendar
2023 Township Holiday Schedule
2023 Yard and Leaf Waste Drop Off Dates
2023 PSATS Convention/Certified Voting Delegate – Ms. Irwin
2023 Mileage Rate Reimbursement for Township Employees – 65.5 ¢ per mile (Established by the Internal Revenue Service) – effective 01/01/23

Limerick Fire Department - 2023 Schedule of Events:

Motion was made by Mr. Morroney, seconded by Ms. Shuler, to approve the 2023 schedule of events for the Limerick Fire Department. Motion passed unanimously.

REGULAR BUSINESS

Mr. Kerr requested a motion to amend the agenda to include a discussion of elected auditors. **Motion was made** by Mr. McCloskey, seconded by Ms. Shuler, to amend the agenda. Motion passed unanimously.

Mr. Kerr stated he received a letter from Tyler Neafcy resigning as Elected Auditor since he had recently moved out of Limerick Township. **Motion was made** by Ms. Shuler, seconded by Ms. Irwin, to accept Mr. Neafcy's resignation. Motion passed unanimously.

Mr. Sperring stated the Board met prior to the meeting for matters of litigation, with no action taken, and read the following announcements:

ANNOUNCEMENTS

- **Receive important Township updates & alerts on your smart device:**
 - Click "Notify Me" on the Township website for further instructions
 - Follow us on Twitter: [@limericktwp](https://twitter.com/limericktwp)
 - Like us on Facebook
- **Office Closure:** In observance of Martin Luther King, Jr. Day, the Twp. Offices & Public Works Dept. will be closed Monday, January 16th
- **Auditors Reorganization Meeting:** Wednesday, January 4th at 6 PM
- **Parks & Recreation Reorganization Meeting:** Tuesday, January 10th at 7 PM

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- **Planning Commission Reorganization Meeting:** Thursday, January 12th at 7 PM
- **Zoning Hearing Board Reorganizational Meeting:** Wednesday, January 25th at 6:30 PM
- **Christmas Tree Drop-Off:** Limerick Community Park until January 31st
- **Check the Twp. website and P&R FB Page for info. on upcoming Parks & Rec. events:**
 - **Camp information, Counselor & CIT Applications:** Information will be released on the Township website and social media on January 3rd
 - **Senior Winter Activity Packet:** Trivia, projects, games, & more; Free; Pickup at P&R Dept.

CONSIDERATION OF MINUTES: 12/20/22

Motion was made by Ms. Shuler and seconded by Ms. Irwin, to approve the Minutes of the December 20, 2022 Board of Supervisors Meeting. Motion passed unanimously.

Public Comments on Agenda Items: Alexandria Sasek (499 Limerick Center Rd) asked who was being appointed to the Open Space Committee. Mr. Kerr stated the Board of Supervisors had just approved the list of appointees during the meeting and the website would be updated with those names. He added the Board will now have to decide what the next steps are for the committee regarding open space acquisitions, since the EIT referendum failed. Ms. Sasek suggested the Agricultural Security Board be reinstated.

BILLS LIST: #1, 12/17/22 through 12/30/22, \$207,820.16

Motion was made by Ms. Shuler, and seconded by Mr. Morroney, to approve Bills List #1 in the amount of \$207,820.16. Motion passed unanimously.

SUBDIVISION AND LAND DEVELOPMENT

Extension:

Mod.wash (#22-16): Extended to 1/26/24

Motion was made by Ms. Shuler, and seconded by Ms. Irwin to accept the development time review extension. Motion passed unanimously.

NEW BUSINESS

Resolution – Updates to Personnel Manual:

Motion was made by Ms. Shuler, and seconded by Ms. Irwin to approve Resolution 2023-06, updating the Limerick Township Personnel Manual. Motion passed unanimously.

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MANAGER'S REPORT


Mr. Kerr stated he heard back from PennDOT regarding Mr. McCloskey's request to install stop signs at the Country Club Rd and Linfield-Trappe Rd intersection. He added that PennDOT's crews had just completed their inspection of the intersection and the Township should receive a report of their findings soon.

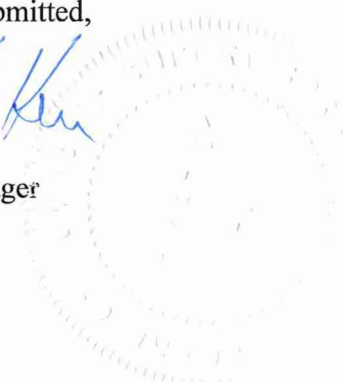
PUBLIC COMMENTS: None

SUPERVISOR COMMENTS: None

Adjournment: Motion was made by Ms. Irwin and seconded by Mr. Morroney, to adjourn the meeting at 7:25 P.M.

Respectfully submitted,


Daniel K. Kerr
Township Manager



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Administration 610.495.6432

Police 610.495.7909

FAX 610.495.0353

646 West Ridge Pike, Limerick, PA 19468

www.LimerickPA.org

**BOARD OF SUPERVISORS
PUBLIC MEETING
3 JANUARY 2023, 7:00 P.M. – LIMERICK TOWNSHIP MUNICIPAL BUILDING**

AMENDED AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPENING COMMENTS

- This meeting is being recorded and live-streamed through the Limerick Township Facebook page: (<https://www.facebook.com/LimerickTownshipPA/>).

Appointment of Officers

- Board - Temporary Chair
- Board - Chair
- Board - Vice Chair
- Township Secretary and Assistant Secretary
- Township Treasurer and Setting of Bond

Appointment of Employees

Appointments:

- Roadmaster
- Open Records Officer
- Zoning Officer
- Assistant Zoning Officer
- Building Code Official
- Code Enforcement Officers
- Fire Code Officials
- Emergency Management Coordinator
- Deputy Emergency Management Coordinator
- Fire Marshal
- Assistant Fire Marshal
- Sewage Enforcement Officer

Appointment of Professional Consultants

- Township Solicitor
- Special Labor Counsel
- Engineers – Civil and Traffic
- Township GIS Consultant
- Township Planner
- Pension Investment Advisors
- Pension Actuarial Consultant

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Appointments to Boards, Commissions and Committees

- Planning Commission
- Industrial Development Authority (IDA)
- National Flood Insurance Program - Official in Charge
- Open Space Committee
- Parks and Recreation Committee
- Pension Committee
- Property Maintenance Board & UCC Board of Appeals
- Vacancy Board Chair
- Act 209 Committee
- Board Liaisons

Resolution – Appointment of Auditing Firm

Resolution - Appointment of LST Tax Collector and Tax Hearing Officer

Resolution - Zoning Hearing Board

Resolution - Depositories of Township Funds

Resolution - 2023 Fee Schedule

Approvals:

Administration

- 2023 Township Meeting Dates – Board of Supervisors, Planning Commission, Zoning Hearing Board, and Parks & Recreation Committee
- 2023 Township Calendar
- 2023 Township Holiday Schedule
- 2023 Yard and Leaf Waste Drop Off Dates
- 2023 PSATS Convention – Certified Voting Delegate
- 2023 Mileage Rate Reimbursement

Limerick Fire Department

- 2023 Schedule of Events

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MANAGER'S REPORT

PUBLIC COMMENTS

SUPERVISOR COMMENTS

ADJOURNMENT

NEXT AVAILABLE NUMBER & MTG DATE: ORD. 418 RES. 01 1/17/23
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