

# LIMERICK TOWNSHIP Parks & Recreation



## 2010 Camp Shamrock - PARENT INFORMATION PACKET

Dear Parents/Guardians:

Welcome to Camp Shamrock Summer Camp! We are very happy to have your child join us for some summer fun. We have plenty of activities and new events planned for our time at the **Limerick Elementary School**, located on Limerick Center Road.

This information packet includes camp rules, behavior grid, a calendar of events, camp info sheet, a trip info sheet and trip registration form. Please look over everything carefully so that you are aware of what we have planned this summer.

**All trips must be pre-registered for at the Parks & Recreation office, located in the Limerick Township Building, in advance. No trip registrations will be accepted at the camp site.**

If you have any questions regarding Camp Shamrock, please feel free to contact Angela Russell, Recreation Specialist at 610-495-6432x129.

Our **#1 goal** is to make sure your child has a safe and fun summer with LTP&R!

See you at Camp on June 28th,

*Allyson Knight, Site Supervisor*

*Amanda Hegedus, Assistant Site Supervisor (Ages: 5 & 6)*

*Jessica Highley, Assistant Site Supervisor (Ages: 7 & 8)*

*Logan Finerfrock, Assistant Site Supervisor (Ages: 9 & 10)*

*Marianna Serpiello, Camp Counselor*

*Ian Rykaczewski, Camp Counselor*

*Kaitlyn Smoyer, Camp Counselor*

*Mitchell Dufour, Camp Counselor*

*Sean Clark, Camp Counselor*

*Shannon McCann, Camp Counselor*

*Scott Zanar, Camp Counselor*

*Matt McGrory, Camp Counselor*

## **GENERAL CAMP INFORMATION**

Camp Shamrock is designed for children who have completed Kindergarten through 4<sup>th</sup> grade. Each week is different with a variety of carefully planned activities – including arts and crafts, organized games, off-site trips and special events.

Camp Shamrock runs Monday through Friday, June 28<sup>th</sup> through August 6<sup>th</sup> at Limerick Elementary School – gym and playground area. Camp hours are 9:00 am to 4:00 pm. Extended Hours Program is available from 8:00 am to 9:00 am in the morning and 4:00 – 5:00 pm in the afternoon.

Camp Shamrock will be CLOSED on Monday, July 5<sup>th</sup> due the Holiday.

Parents are reminded that our staff supervision is during camp hours only. Please be sure to pick-up and drop-off your children at the stated times.

All registered campers will receive a Camp Shamrock t-shirt and drawstring back pack to wear/use for camp. *If you are interested in ordering extra camp shirts, they can be ordered at the Parks & Recreation office for \$8.00 a shirt. These can be ordered between now and June 21<sup>st</sup>.*

## **STAFFING**

The Camp Shamrock site is managed by a qualified staff of (1) Site Supervisor, (3) Assistant Site Supervisors, (6-8) Camp Counselors and (1-2) Counselors In Training Volunteers (CITs).

All members of the Camp Shamrock staff are qualified and trained to provide quality care for our campers. All camper staff has completed a screening process that meets the requirements set forth by the Limerick Township Parks & Recreation Department and all staff members are required to attend an in-service training process. All staff members have obtained successful criminal background checks, child abuse clearances and FBI clearances.

The Recreation Specialist, Angela Russell, from the Parks & Recreation Department is the coordinator of the Summer Shamrock Camps.

## **CAMP RULES & REGULATIONS**

Parents are asked to have their children wear apparel which is appropriate for summer camp activities. We strongly recommend that all campers wear sneakers each day. “HEELIES” are not permitted and “open toe shoes” are not recommended at camp.

Children are responsible for helping to keep the gym and playground area clean. They are expected to clean up after lunch, snacks and crafts. Please keep in mind that we are guests to the SFSD Limerick Elementary School.

Children are expected to use appropriate playground structures and equipment as they were intended. Rules for use will be explained each Monday to all campers, and posted at camp. Children may be prohibited from using the structure or equipment if problems persist.

Camp staff will be monitoring bathroom breaks as well as supervising bathroom facilities from the outside. All campers need to be able to use the restrooms unassisted.

Children must listen to the staff at all times; failure to do so may result in removal from camp.

On hot days, children may be participating in water activities, such as water balloons, sponge relays, etc. Please have your child wear their bathing suit under their clothes. These will be clearly marked on the weekly activities calendar.

Backpacks are permitted at camp but we suggest that anything valuable be left at home. We are not responsible if something is stolen or lost, but we will make every effort to prevent it. Please make sure any and all items are clearly labeled with your child's name. The following list of items is prohibited at camp:

- iPods/mp3 players
- Video games (Gameboy/DS/DSi)
- Knives/any type of weapons
- Toy guns
- Cell phones\*

\*It is recommended cell phones are left at home. The Site Supervisor has access to a phone if parents need to be contacted. If a parent or guardian needs to contact their child or camp staff for any reason, please contact the Parks & Recreation Department at 610-495-6432 x129 or x150. If a child must bring a cell phone, all cell phones must remain in the camper's backpack during camp hours. Campers are not permitted to carry cell phones neither during camp hours nor on field trips.

If a child brings any prohibited items to camp, the item will be confiscated and returned to his/her parent at the end of the day. These items are banned in order to eliminate any disruption or safety concerns that may arise from their use.

Lost & Found items will be kept in a Lost & Found bin at the camp site. At the end of camp, all items will be taken to Goodwill.

## **BEHAVIOR ISSUES**

Limerick Township Parks and Recreation takes behavior issues very seriously and has protocols to deal with situations involving misbehavior. Parents and Guardians will be notified on the day of the offense, so you know what is going on from the very beginning.

Bullying, fighting, inappropriate behavior/language and breaking camp rules will NOT be tolerated. Please refer to the behavior grid to learn how our system works. Your child will have the same behavior grid all summer. Consequences depend on the severity of the offense. A report will be filled out for each individual incident and will be available for review upon request.

Please keep in mind that Limerick Township Parks and Recreation reserves the right to change our behavior procedures based on the severity of the incident.



Limerick Township  
Parks and Recreation Department

DISCIPLINE INFRACTION GRID – SUMMER 2010

Camper Name: \_\_\_\_\_ Age: \_\_\_\_\_

OFFENSE	1	2	3	4	5
<b>Drugs, Alcohol</b>	IMMEDIATE REMOVAL FROM CAMP (No refund)				
<b>Sexual Harassment</b>	____/____/____				
<b>Disrespect Towards Staff</b>	Write Up & Phone Call  ____/____/____	Write Up, Loss of Privilege, Discussion of removal  ____/____/____	IMMEDIATE REMOVAL FROM CAMP (No refund)  ____/____/____		
<b>Fighting, Bullying, Cursing, Inappropriate behavior</b>	Write Up & Phone Call  ____/____/____	Write Up, Phone Call, Loss of Privilege  ____/____/____	Write Up, Loss of Privilege, Discussion of removal  ____/____/____	IMMEDIATE REMOVAL FROM CAMP (No refund)  ____/____/____	
<b>Breaking Camp, Trip &amp; Playground Rules</b>	Write Up & Phone Call  ____/____/____	Write Up & Phone Call  ____/____/____	Write Up, Phone Call, Loss of Privilege  ____/____/____	Write Up, Loss of Privilege, Discussion of removal  ____/____/____	IMMEDIATE REMOVAL FROM CAMP (No refund)  ____/____/____

Limerick Township Parks & Recreation reserves the right to change or alter the above procedures based on the severity of each individual incident.

## DAILY LUNCH INFORMATION

Children are responsible for bringing their own lunch every day. It is recommended that they have an insulated lunch bag as there is no refrigeration available. Bags must be clearly marked with your child's name and group name. Water bottles are HIGHLY recommended.

Every Friday will be Pizza Friday. The cost for Pizza Friday is \$5.00 and includes 2 slices of pizza, 1 juice drink and 1 snack (chips, pretzels, etc.). This is not mandatory, just a special treat we offer for the campers. Sign up sheets will be available at your camp site, and must be handed in by the end of the camp day on Thursdays.

## SIGN IN & SIGN OUT PROCEDURES

In the interests of extended safety for all our campers, Camp Shamrock has sign in and sign out procedures for camp. The system is simple, but will require the cooperative efforts of parents and staff. *The idea is to assure that the proper person picks up the proper camper(s) each day.*

- ◆ Each camp group will be assigned to a special station for all camp day starts/ends. This is where all parents should drop-off & pick-up their campers each day.
- ◆ Each parent must show a drivers license when picking up their child. The name on the ID must match with the parent name on the registration form.
- ◆ Each parent **MUST** walk their camper to the sign in station and sign them in. No camper is allowed to sign themselves into camp.
- ◆ If someone other than the parent on the registration form is picking up your camper, a note **MUST** be sent in. This person must also show ID when picking up.
- ◆ **NO CAMPERS WILL BE RELEASED UNLESS PROPER AND CORRECT IDENTIFICATION IS PRESENTED. NO EXCEPTIONS!**

Thank you for helping us keep your campers safe. We appreciate your understanding that there will be no exceptions to this procedure. For car pools, it is suggested that days be divided, rather than dividing up drop-offs and pick-ups each day.

## PICK UP AND DROP OFF TIMES

Regular Camp Hours run Monday through Friday from **9:00am to 4:00pm**. The Extended Hours program runs Monday through Friday **8:00am to 5:00pm**. Please note that Extended Hours are **ONLY** for campers who are registered for these hours and will be charged an additional fee if dropped off early or picked up late.

If you are interested in the Extended Hours program, please stop by the Parks and Recreation Office at the Limerick Township Building and register for the Extended Hours program.

## IT HAPPENS – LATE PICK-UP FEES

We understand that sometimes extenuating circumstances prohibit a parent from picking up a child on time. However, we are also concerned with fairness to our staff members. With this in mind, the following DAILY LATE PICK-UP FEES will be charged:

### REGULAR CAMP HOURS

4:00 –4:05 pm	NO CHARGE
4:06 - 4:10 pm	\$5 per car
4:11- 4:15 pm	\$10 per car
4:16- 4:20 pm	\$15 per car
4:21- 4:25 pm	\$20 per car
4:30 pm & later	\$30 +\$1/min. thereafter per car



### EXTENDED CAMP HOURS

5:00 – 5:05	NO CHARGE
5:06 – 5:10 pm	\$5 per car
5:11- 5:15 pm	\$10 per car
5:16 - 5:20 pm	\$15 per car
5:21 - 5:25 pm	\$20 per car
5:30 pm & later	\$30 +\$1/min. thereafter per car

- **1<sup>st</sup> incident:** fees will be charged after 15 min.; must be paid before child is permitted to return to site.
- **2<sup>nd</sup> & 3<sup>rd</sup> incidents:** fees charged as published; must be paid before child is permitted to return to site.
- **4<sup>th</sup> incidents:** child is dismissed from the program with no refund of registration fees.



## WEATHER ALERT!!

If there is rain or a high heat index, camp will still go on.

## MEDICAL INFORMATION

It is extremely important that we have all necessary medical information concerning your child. This also includes any learning disabilities.

The responsibility for administering medications rests with the camper's legal parent or guardian. **No camp staff is permitted to administer medication.** It is important that all medication be taken at home. No medication is to be sent to camp unless it is a prescription drug for preventive reasons or emergency conditions such as seizures, heart conditions, asthma, bee stings or allergy conditions.

These preventive or emergency medications may be sent to camp if the rules listed below are followed:

- 1. Note from the doctor stating name of medication, how it is to be given, amount, time and diagnosis of illness. The medication must have the prescription label on the container.**
- 2. Note from the parent or legal guardian giving approval for the medication to be administered by the camper under staff supervision.**
- 3. For emergency conditions such as bee sting reaction, the Site Supervisor will call the parents/guardians.**

All medical information is kept strictly confidential.

Please apply sunscreen to your child daily. If your child is susceptible to sunburn, please send some to camp in a Ziploc bag with child's name on it. Staff members are not permitted to apply lotion to children but will remind the children to re-apply it.

It is important to remind your children that they need to stay hydrated during the hot weather. Camp staff will have water/drink breaks through out the day.

## FIELD TRIP INFORMATION

All campers are invited to participate in field trips and special events but it is not mandatory. If a camper is not registered for a trip, they will stay at the camp site and have a regular camp day.

Limerick Township Parks & Recreation requires the campers to wear their camp shirts on days of field trips, for safety and security purposes. Campers are not permitted on trips without their t-shirts. *If you are interested in ordering extra camp shirts, they can be ordered at the Parks & Recreation office for \$8.00 a shirt. These can be ordered between now and June 21<sup>st</sup>.*

ALL TRIPS MUST BE PAID IN FULL AT THE PARK AND RECREATION OFFICE, IN THE LIMERICK TOWNSHIP BUILDING. Trip forms and payments will not be accepted at the camp sites.

Field trips are scheduled to leave at various times from the camp site. Please be sure that your camper is on time for camp if they are going on a scheduled field trip.



If it is time to leave for the trip and your child is not present at camp, we will assume they will not be attending the trip that day.

Campers must have paid and have a registration form/permission slip on file to attend the trip.

Campers must bring a brown bagged lunch, if lunch is not included in trip. This will be noted on the Trip Description sheet. No insulated bags, please.

Camp staff is not responsible for any items brought on trips. This includes any mp3 players, gameboys, backpacks, money, etc. Please advise your child not to bring any more than \$8.00 with them on field trips.

**SWIMMING TRIP:** All campers must be able to swim on their own to attend the swimming trips.

Rules for the trip will be explained prior to departure. Children are expected to behave properly on all trips. Failure to do so may result in loss of privileges.

**NOTE:** Parents may not drop their child at a field trip location under any circumstances.

## **CAMP SHAMROCK MEET & GREET**

Camp Shamrock Meet and Greet will be held at the Limerick Elementary School on Friday, June 25<sup>th</sup> from 9:00 am until 12:00 pm.

Feel free to stop by the camp site regardless of what weeks your child is registered to attend. All staff will be on hand and activities will be ready to enjoy. Ask questions and get acquainted.

This is our way of showing how committed we are to your child's well – being and comfort during summer camp.

Children must be registered at the site in order to attend the Meet & Greet.

### **\*\* Camp Shamrock is Going Green! \*\***

On Thursdays, the next week camp flyer will be **e-mailed** to the e-mail address provided on the registration form. If you have not provided us with an email address, please do so as soon as possible to keep updated!

## CAMP SHAMROCK – 2010 FIELD TRIP DESCRIPTIONS

### **6/29, Tuesday: Spring City Swimming Pool - (Included camp registration fee but still needs a registration form)**

Depart from camp: 11:45 am/Arrive back at camp: 3:15 pm Campers should wear their bathing suit to camp under their clothes, and put all of their belongings in a bag to take with them. Please bring a lunch to eat the pool as well as a change of clothes.

### **6/30, Wednesday: Lehigh Valley Zoo - \$12.00**

Depart from camp: 9:45 am/Arrive back at camp: 2:45 pm Please bring a lunch to eat at the zoo. Campers are responsible for anything they bring with them on the trip.

### **7/6, Thursday: Riverbend Environmental Education Center - \$15.00**

Depart from camp: 10:00 am/Arrive back to camp: 2:45 pm Your camper will have the chance to discover and learn about our environment. They will explore different types of habitats, watersheds, and animals. Be prepared, your campers are going to get wet with a fun pond and stream exploration! Please bring a brown bag lunch to eat at the center, and a change of clothes in a bag.

### **7/9, Friday: Bowling at Limerick Bowl - (Included camp registration fee but still needs a registration form)**

Depart from camp: 12:45 pm/Arrive back at camp: 2:45 pm The day includes a round of bowling, shoe rental, soft pretzel, and a small drink. Lunch will be eaten at camp prior to the trip.

### **7/13, Tuesday: Spring City Swimming Pool - (Included camp registration fee but still needs a registration form)**

Depart from camp: 11:45 am/Arrive back at camp: 3:15 pm Campers should wear their bathing suit to camp under their clothes, and put all of their belongings in a bag to take with them. Please bring a lunch to eat the pool as well as a change of clothes.

### **7/14, Wednesday: RIDE THE DUCKS! In Philadelphia - \$22.00**

Depart from camp: 10:30 am/Arrive back at camp: 3:00 pm

Climb aboard the famous Philadelphia Ducks Tours for a fun land and water adventure of the city. Please bring a brown bag lunch.

### **7/15, Thursday: John Cassidy's Magic & Balloons - \$8.00**

Depart from camp: 1:00 pm/Arrive back at camp: 3:45 pm "Comedy, magic, and really weird things with balloons". John Cassidy performs his funny showcase making balloons into just about anything, and entertaining the kids with jokes and magic. The audience will be asked to participate! Your camper may come home with some great balloon animals, or even a silly balloon hat! Lunch will be eaten at camp prior to the trip.

### **7/19, Monday: Bowling at Limerick Bowl - (Included camp registration fee but still needs a registration form)**

Depart from camp: 12:15 pm/Arrive back at camp: 2:45 pm The day includes a round of bowling, shoe rental, soft pretzel, and a small drink. Lunch will be eaten at camp prior to the trip.

### **7/20, Tuesday: Jungle Wonder - \$15.00**

Depart from camp: 9:45 am/Arrive back at camp: 2:15 pm Your camper can play a game of black-light miniature golf, play on the jungle gym and have a ball in the Balladium! Lunch will be eaten at camp after the trip.

### **7/22, Thursday: Art in the Park - Color Me Mine - \$15.00**

Allow your camper to be creative while they paint their very own cereal bowl! The staff of Color Me Mine will be coming in to camp for this activity.

### **7/27, Tuesday: Spring City Swimming Pool - (Included camp registration fee but still needs a registration form)**

Depart from camp: 11:45 am/Arrive back at camp: 3:15 pm Campers should wear their bathing suit to camp under their clothes, and put all of their belongings in a bag to take with them. Please bring a lunch to eat the pool as well as a change of clothes.

### **7/29, Thursday: Planetarium at the Reading Public Museum - \$12.00**

Depart from camp: 9:15 am/Arrive back at camp: 1:15 pm Your camper will explore things large and small in the backyard, from the colors of the rainbow to counting the ladybugs on a rose. Next they will take a look at outer space and see the big and little dippers as well as the moon. Please bring a lunch for this trip. **\*\*There is a 90 camper maximum for this event; sign ups are first come-first serve.\*\***

### **8/2, Monday: Bowling at Limerick Bowl - (Included camp registration fee but still needs a registration form)**

Depart from camp: 12:15 pm/Arrive back at camp: 2:45 pm The day includes a round of bowling, shoe rental, soft pretzel, and a small drink. Lunch will be eaten at camp prior to the trip.

### **8/4, Thursday: Captain Louie at Upper Darby Summer Stage - \$12.00**

Depart from camp: 9:15 am/Arrive back at camp: 12:30 pm Your camper will experience a great children's theatre performance of a magic Halloween-themed musical feature Captain Louie! The story is full of tricks and treats, great music, and friendship. Lunch will be eaten at camp after the trip.

# Camp Shamrock Field Trip Registration Form – Summer 2010

**\*\*One Camper Per Registration Form Please! \*\***

Camper Name: \_\_\_\_\_

No refunds and ALL trips must be paid in advance. NO EXCEPTIONS. Price includes admission fees and transportation costs. Please check off the trips your child will be attending and return with payment.

DATE/TRIP	PRICE
6/29- Spring City Pool	____ (included in camp fee)
6/30- Lehigh Valley Zoo	____ \$12.00
7/6- Riverbend Environmental Education Center	____ \$15.00
7/9- Limerick Bowl (Includes shoe rental, soft pretzel, and a small drink)	____ (included in camp fee)Shoe size __
7/13- Spring City Pool	____ (included in camp fee)
7/14- RIDE THE DUCKS! Philadelphia	____ \$22.00
7/15- John Cassidy "The Balloon Freak" Magic & Balloons! (Upper Merion Twp.)	____ \$8.00
7/19 Limerick Bowl (Includes shoe rental, soft pretzel, and a small drink)	____ (included in camp fee)Shoe size__
7/20- Jungle Wonder (Includes Jungle gym, Glow in the dark mini golf and the Balladium)	____ \$15.00
7/22- Art in the Park with special guests Color Me Mine staff (Your camper will have the opportunity to paint their very own ceramic cereal bowl!)	____ \$15.00
7/27- Spring City Pool	____ (included in camp fee)
7/29- Planetarium at the Reading Public Museum	____ \$12.00
8/2 – Limerick Bowl (Includes shoe rental, soft pretzel, and a small drink)	____ (included in camp fee)Shoe size__
8/4- Captain Louie at the Upper Darby Summer Stage	____ \$12.00
	\$_____ Total Due

**PLEASE NOTE:**

- We must have a separate registration form for each child
- Campers are responsible for anything they bring with them
- Camp T-Shirt MUST be worn for all trips

I hereby give the child named above permission to attend the trip(s) listed above with the Limerick Township Parks and Recreation Department's Summer Shamrock Camp Program. I also give permission for the child to be transported via school bus by Custer's Bus Company to and from the trip destination.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date