

**LIMERICK TOWNSHIP - BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES**

**JANUARY 3, 2012
7:00 P.M.**

A meeting of the Limerick Township Board of Supervisors was held on Tuesday, January 3, 2012, in the Public Meeting Room of the Limerick Township Municipal Building with Thomas J. Neafcy, Jr., Chairman, presiding.

Members Present: Supervisors D. Elaine DeWan, Thomas J. Neafcy, Jr., Joseph St. Pedro, Kara Shuler, and Kenneth W. Sperring, Jr.

Others Present: John J. Iannozzi, Esq., Township Solicitor; William J. Bryant, Township Engineer; Daniel K. Kerr, Township Manager; Beth F. DiPrete, Asst. Twp. Mgr./Treasurer; and William J. Albany, Chief of Police.

Call To Order: Mr. Neafcy called the meeting to order at 7:08 P.M. Margaret Schweitzer led the Pledge of Allegiance.

The Honorable Walter F. Gadzicki, Jr., D.J. was present to swear in re-elected Board Member, Joseph St. Pedro, and newly elected Auditor, Carl D. Namiotka.

Opening Comments/Announcements

THIS MEETING IS BEING RECORDED.

Appointment of Officers

Board - Temporary Chair

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to appoint John J. Iannozzi, Township Solicitor, as the Temporary Chairman of the Board for the purpose of accepting nominations for the position of Chairman of the Board. Motion passed unanimously.

Board - Chairman

Mr. Iannozzi opened the floor for nominations for the position of Chairman of the Board of Supervisors. Ms. Shuler was nominated for the position of Chairman of the Board. **Motion was made** by Mr. Neafcy and seconded by Ms. DeWan, to close nominations. Motion passed unanimously.

Motion was made by Mr. Neafcy and seconded by Ms. DeWan, to appoint Kara Shuler to the position of Chairman of the Board of Supervisors. Motion passed unanimously.

Board - Vice Chairman

Ms. Shuler opened the floor for nominations for the position of Vice Chairman of the Board of Supervisors. Mr. St. Pedro was nominated for the position of Vice Chairman of the Board.

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to close nominations. Motion passed unanimously.

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Motion was made by Mr. Neafcy and seconded by Mr. Sperring, to appoint Joseph St. Pedro to the position of Vice Chairman of the Board of Supervisors. Motion passed unanimously.

Resolution - Township Manager/Secretary

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to approve Resolution No. 2012-01 Establishing the Annual Compensation of the Township Manager/Secretary for 2012 and affirming the provisions of the current contract. Motion passed unanimously.

Resolution – Assistant Township Manager

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to approve Resolution No. 2012-02 Affirming the Contract for the Assistant Township Manager for 2012. Motion passed unanimously.

Township Assistant Secretary

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to appoint Marianne Egan as Township Assistant Secretary. Motion passed unanimously.

Township Treasurer and Setting of Bond

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to appoint Beth F. DiPrete as Township Treasurer and setting Bond at \$10 million. Motion passed unanimously.

Approval of Manager Bond

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to approve the Manager Bond in the amount of \$25,000.00. Motion passed unanimously.

Appointment of Employees

Roadmaster

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to appoint William R. Bradford as Roadmaster. Motion passed unanimously.

Emergency Management Coordinator

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to appoint Stephen DeAngelis as Emergency Management Coordinator. Motion passed unanimously.

Open Records Officer

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to appoint Daniel K. Kerr or Interim Township Manager as Open Records Officer. Motion passed unanimously.

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Zoning/Code Enforcement Officer

Motion was made by Mr. Sperring and seconded by Mr. Neafcy, to appoint Greta Martin Washington as Zoning/Code Enforcement Officer.

Assistant Zoning/Code Enforcement Officer

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to appoint Timothy Haas as Assistant Zoning/Code Enforcement Officer. Motion passed unanimously.

Appointment of Professional Consultants

Solicitor

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to appoint Joseph J. McGrory, Jr. as the Township Solicitor at the hourly rate of \$180.00, and \$235.00 for matters involving real estate. Motion passed unanimously.

Conflict Counsel

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to appoint Edward A. Skypala as Township Conflict Counsel at an hourly rate of \$160.00. Motion passed unanimously.

Special Labor Counsel

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to appoint John P. McLaughlin as Special Counsel for Labor Matters at an hourly rate of \$325.00 for a partner and \$275.00 for an associate. Motion passed unanimously.

Engineer – Civil and Sewer

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to appoint Pennoni Associates, Inc. as Township Civil and Sewer Engineer according to the fee schedule attached. Motion passed unanimously.

Traffic Engineer

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to appoint Traffic Planning and Design, Inc. as Township Traffic Engineer according to the fee schedule attached. Motion passed unanimously.

Building Code Official/Fire Code Official

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to appoint Donna Weaver of Systems Design Engineering, Inc. as Building Code Official and Fire Code Official per the fee schedule attached. Motion passed unanimously.

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Auditing Firm

Motion was made by Mr. Neafcy and seconded by Mr. Sperring, to approve Resolution No. 2012-03 appointing Maillie, Falconiero & Company, L.L.P. as Township Auditing Firm. Motion passed unanimously.

Pension Investment Advisor

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to appoint Smith Barney as the Pension Investment Advisor for both the Uniform and Non-Uniform Pension Plans. Motion passed unanimously.

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to appoint VALIC as the Pension Investment Advisor for the Non-Uniform Defined Contribution Plan. Motion passed unanimously.

Pension Actuarial Consultant

Motion was made Mr. Neafcy and seconded by Ms. DeWan, to appoint Duda Actuarial Consulting as the Pension Actuarial Consultant for both the Uniform and Non-Uniform Pension Plans. Motion passed unanimously.

Appointments to Boards, Commissions and Committees

Planning Commission

▪ Member 4-year term

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to re-appoint Kenneth McLaughlin to a 4-year term expiring on 12/31/15. Motion passed unanimously.

▪ Board Representative

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Ms. Shuler as the Board Representative to the Planning Commission for 2012. Motion passed unanimously.

Zoning Hearing Board

▪ Member 5-year term

Motion was made by Mr. Sperring and seconded by Mr. Neafcy, to re-appoint Thomas J. Lane to a 5-year term expiring on 12/31/16. Motion passed unanimously.

Parks and Recreation Committee

▪ Member 5-year term

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Steven Krauss to a 5-year term expiring on 12/31/16. Motion passed unanimously.

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▪ 2 Non-Voting Student Representatives (1-year term)

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to appoint Haley McGuigan and Tyler Oliver as the Non-Voting Student Representatives for 2012. Motion passed unanimously.

▪ Special Projects Liaison

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to re-appoint Margaret C. Schweitzer as the Special Projects Liaison for 2012. Motion passed unanimously.

▪ Board Representative

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Thomas J. Neafcy, Jr. as the Board Representative to the Parks and Recreation Committee for 2012. Motion passed unanimously.

Emergency Services Committee

- Board Representative
- Township Administrative Representative
- Township Administrative Representative
- Chief of Police
- Emergency Management Coordinator
- 2 Citizen Reps
- 2 Limerick Fire Company Reps
- 2 Linfield Fire Company Reps
- 2 Trappe Ambulance Reps
- 2 Friendship Ambulance Reps

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to appoint Supervisor Kara Shuler, Beth F. DiPrete, Daniel K. Kerr, William J. Albany, Stephen DeAngelis, Citizen Representatives Steven Krauss and John W. Lightcap, III, as well as 2 Reps from Limerick Fire Company, 2 Reps from Linfield Fire Company, 2 Reps from Trappe Ambulance, and 2 Reps from Friendship Ambulance to the Emergency Services Committee for 2012. Motion passed unanimously.

Limerick Township Municipal Authority

▪ Member 5-year term

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to appoint Thomas J. Neafcy, Jr. to a 5-year term expiring on 12/31/16. Motion passed unanimously.

Vacancy Board Chair

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Thomas M. McGrory as the Vacancy Board Chair for 2012. Motion passed unanimously.

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UCC Board of Appeals

▪ Member 5-year term

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Kevin S. Rafuse to a 5-year term expiring on 12/31/16. Motion passed unanimously.

Industrial Development Authority

▪ Member 5-year term

Motion was made by Mr. Sperring and seconded by Mr. Neafcy, to re-appoint Joseph St. Pedro to a 5-year term expiring on 12/31/16. Motion passed unanimously.

Pension Committee

▪ Uniform Pension Plan – 2 Township Representatives and one Member Representative

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Beth F. DiPrete and Joseph St. Pedro as Township Representatives and R. Brian Skelton as a Member Representative for 2012. Motion passed unanimously.

▪ Non-Uniform Pension Plan – 2 Township Representatives and one Member Representative

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Beth F. DiPrete and Joseph St. Pedro as Township Representatives and Lenny Bartosiewicz as a Member Representative for 2012. Motion passed unanimously.

▪ Non-Uniform Defined Contribution Pension Plan – 2 Township Representatives and one Member Representative

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Beth F. DiPrete and Joseph St. Pedro as Township Representatives and Tom DiMarzio as a Member Representative for 2012. Motion passed unanimously.

▪ Administrator

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to re-appoint Daniel K. Kerr as Pension Administrator for 2012. Motion passed unanimously.

Open Space Committee

▪ Board Representative

Motion was made by Mr. St. Pedro and seconded by Mr. Sperring, to re-appoint Mary DeAlba, Linda Lohr, William Miller, and Brian E. Reiter to the Open Space Committee, with Thomas J. Neafcy, Jr. as the Board Representative for 2012. Motion passed unanimously.

Streetscape and Buffering Committee

▪ Board Representative

Motion was made by Ms. DeWan and seconded by Mr. St. Pedro, to re-appoint Ralph Antonacci, Samuel F. Barilla, Jr., Keith G. Daywalt, Rick Fidler, Marta S. Pecharo, and Bob

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UCC Board of Appeals

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Industrial Development Authority

- Member 5-year term

Motion was made by Mr. Sperring and seconded by Mr. Neafcy, to re-appoint Joseph St. Pedro to a 5-year term expiring on 12/31/16. Motion passed unanimously.

Pension Committee

- Uniform Pension Plan – 2 Township Representatives and one Member Representative

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Beth F. DiPrete and Joseph St. Pedro as Township Representatives and R. Brian Skelton as a Member Representative for 2012. Motion passed unanimously.

- Non-Uniform Pension Plan – 2 Township Representatives and one Member Representative

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Beth F. DiPrete and Joseph St. Pedro as Township Representatives and Lenny Bartosiewicz as a Member Representative for 2012. Motion passed unanimously.

- Non-Uniform Defined Contribution Pension Plan – 2 Township Representatives and one Member Representative

Motion was made by Ms. DeWan and seconded by Mr. Sperring, to re-appoint Beth F. DiPrete and Joseph St. Pedro as Township Representatives and Tom DiMarzio as a Member Representative for 2012. Motion passed unanimously.

- Administrator

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to re-appoint Daniel K. Kerr as Pension Administrator for 2012. Motion passed unanimously.

Open Space Committee

- Board Representative

Motion was made by Mr. St. Pedro and seconded by Mr. Sperring, to re-appoint Mary DeAlba, Linda Lohr, William Miller, and Brian E. Reiter to the Open Space Committee, with Thomas J. Neafcy, Jr. as the Board Representative for 2012. Motion passed unanimously.

Streetscape and Buffering Committee

- Board Representative

Motion was made by Ms. DeWan and seconded by Mr. St. Pedro, to re-appoint Ralph Antonacci, Samuel F. Barilla, Jr., Keith G. Daywalt, Rick Fidler, Marta S. Pecharo, and Bob

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Robinson to the Streetscape and Buffering Committee, with Thomas J. Neafcy, Jr. as the Board Representative for 2012. Motion passed unanimously.

Act 209 Committee

Motion was made by Mr. St. Pedro and seconded by Mr. Neafcy, to re-appoint six Planning Commission Members; Samuel F. Barilla, Jr., Keith Daywalt, Michael J. McCloskey, Jr., Kenneth McLaughlin, Marta S. Pecharo, and Ryan Wall, as well as the five (5) Development Reps; Jim Bladel, Anthony C. Giamo, James G. Reading, John B. Seber, and Neil B. Sukonik, to the Act 209 Committee for 2012. Motion passed unanimously.

Agricultural Security Committee

▪ Board Representative

Motion was made by Ms. DeWan and seconded by Mr. St. Pedro, to re-appoint Mary DeAlba, Melissa Miles, John B. Seber, Raymond Waltz, and John A. Weaver to the Agricultural Security Committee for 2012, with Kenneth W. Sperring, Jr. as the Board of Supervisors Representative for 2012. Motion passed unanimously.

National Flood Insurance Program - Official in Charge

Motion was made by Mr. St. Pedro and seconded by Mr. Neafcy, to re-appoint D. Elaine DeWan as the national Flood Insurance Official for 2012. Motion passed unanimously.

Limerick/Lower Pottsgrove Master Plan Committee

▪ Board Representative

▪ Board Representative

▪ Alternate

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to re-appoint Kenneth W. Sperring, Jr. and Joseph St. Pedro as Board Representatives to the Limerick/Lower Pottsgrove Master Plan Committee for 2012. Motion passed unanimously.

Motion was made by Mr. Sperring and seconded by Mr. Neafcy, to re-appoint D. Elaine DeWan as an Alternate to the Limerick/Lower Pottsgrove Master Plan Committee for 2012. Motion passed unanimously.

Community Block Grant Program

Community Development Officer

Motion was made by Mr. Sperring and seconded by Mr. Neafcy, to re-appoint Daniel K. Kerr as the Limerick Township Community Development Certified Officer for 2012. Motion passed unanimously.

Resolution - Depositories of Township Funds

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Motion was made by Mr. Neafcy and seconded by Ms. DeWan, to approve Resolution No. 2012-04 appointing Phoenixville Federal Bank & Trust, Penn Liberty Bank, Victory Bank, First Niagara Bank, and Ambler Savings Bank, as depositories of all Township Funds for 2012. Motion passed unanimously.

Resolution - 2012 Fee Schedule

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to approve Resolution No. 2012-05 setting the 2012 Fee Schedule for Limerick Township. Motion passed unanimously.

Resolution - Appointment of LST Tax Collector and Tax Hearing Officer

Motion was made by Mr. St. Pedro and seconded by Ms. Elaine, to approve Resolution No. 2012-06 appointing H.A. Berkheimer Associates as Tax Collector for all Local Services Taxes (LST) and as Limerick Township Tax Hearing Officer for 2012. Motion passed unanimously.

Approval – 2012 Township Meeting Dates

Motion was made by Ms. DeWan and seconded by Mr. St. Pedro, to approve the 2012 meeting dates for the Board of Supervisors, Planning Commission, and Parks and Recreation Committee, as well as the Township Calendar. Motion passed unanimously.

Approval – 2012 Township Holiday Schedule

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to approve the 2012 Holiday Schedule for the Township Non-Uniform employees. Motion passed unanimously.

Approval – Recycling Administrator

Motion was made by Ms. DeWan and seconded by Mr. Neafcy, to appoint Hough Associates as Recycling Administrator for 2012 per the Agreement dated December 14, 2011. Motion passed unanimously.

Yard and Leaf Waste Drop Off Dates for 2012

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to approve the 2012 Yard and Leaf Waste Drop-Off Dates. Motion passed unanimously.

PSATS Convention - Certify Voting Delegate

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to appoint Kara Shuler as voting delegate to the PSATS annual convention for 2012. Motion passed unanimously.

Mileage Rate Reimbursement

Motion was made by Mr. St. Pedro and seconded by Ms. DeWan, to approve mileage reimbursement for Township employees at the current rate established by the Internal Revenue Service (currently 55.5¢ per mile). Motion passed unanimously.

Approval – Limerick Fire Company Schedule of Events

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Motion was made by Mr. Sperring and seconded by Mr. Neafcy, to approve the Limerick Fire Company Schedule of Events for 2012. Motion passed unanimously.

Approval – Linfield Fire Company Schedule of Events

Motion was made by Mr. Sperring and seconded by Ms. DeWan, to approve the Linfield Fire Company Schedule of Events for 2012. Motion passed unanimously.

Regular Business

ANNOUNCEMENTS

Auditors Reorganization Meeting – Wednesday, January 4, 2012 at 6:00 PM

Parks & Recreation Committee Reorganization Meeting – Thursday, January 5, 2012 at 7:00 PM

Planning Commission Reorganization Meeting – Thursday, January 26, 2012 at 7:00 PM

Yard and Leaf Waste Drop-Off – Monday, January 9, 2012 from 8:00 AM to 12:00 Noon at Limerick Community Park

Christmas Tree Drop-Off – Limerick Community Park until January 31, 2012

BILLS LIST: #1, 12/17/11 through 12/28/11, \$129,477.60

Upon motion made by Mr. Sperring and seconded by Mr. Neafcy, Bills List #1 for the period of 12/17/11 through 12/28/11 in the amount of \$129,477.60 was unanimously approved.

NEW BUSINESS


DCNR Grant

Motion was made by Mr. Neafcy and seconded by Mr. Sperring, to authorize the Chairman of the Board of Supervisors to execute the letter providing contact information for the DCNR Grant which was approved for Limerick Township. Motion passed unanimously.

Public Comments. None.

Adjournment: There being no further business, **motion was made** by Mr. Sperring and seconded by Ms. DeWan, to adjourn the meeting at 7:34 P.M.

Respectfully submitted,


Daniel K. Kerr
Township Manager